

DES Safety Sub-Committee Meeting Notes

Date: April 28, 2014

Location: Library, Room 231a (2nd floor), 3500 Industrial Blvd., West Sacramento, CA

Call In: (916) 574-2007

Time: 9:00am- 10:00am

Invitees: Donlon, Michael; Dempsey, Mike; Garcia, Cindy; Gehrts, Karen; Gonzales, Joanna; Guy, Donald; Hicks, Matt; Del Cid, Jeremy; Ketih Ryan; Kindopp, Jason; Koller, Michal; Lee, Petra; Moore, Jason; Rooks, Heidi; San Julian, Steven; Smith, Tim; Waller, Scott; Wong, Allan; Pabst, Ryan, Jeu, Elaine; Bogdan, Ofelia; Messer, Dean

Agenda

1. Safety Moment (5-Minutes/ Donald Guy)
 - Don-discussed the the issue of having safety equipment readily available. One of the big issues: you have equipment yet you do not properly prepare for heading out in the field.
 - Example: I was on vacation in Plumas County. My wife and I took our jeep out into a remote valley, we where approximately 20 miles out, if we were lucky. Went crossed a dry stream bed and the jeep slipped back inot the the creek. Sank to the axel at a 45 degree angle. Had a cell phone and booster, food, water,jackets, no tent or sleeping bags. No shovel (there was one back at camp). I found an old post about a mile from where I was stuck. After 2 and ½ hours we did get out. If I had the shovel and a better jack 20 minutes.
2. DWR Steering Committee Update (5-Minutes/Donald Guy)
 - Discussed what their role should be in the Safety Committee hiarchy. Policy review and approval.
3. DWR Safety Committee Update (5-Minutes/Donald Guy)
 - Not a lot from DWR safety committee. O&M is working on a Code of Safe Work Practices
 - Pilot Safety Classes are being offered through AECOM
4. Status Report (10-Minutes/Donald Guy)
 - Open Safety Concerns
 - None
 - New Safety Concerns
 - Discussed Speed bumps in the parking lot and parking compound.
 - Ryan - DGS and facilities has to approve. There has to be room for signage. They type and size of the speed bump.
 - 1st floor Labortary Doors. The door are all key carded. If staff were unable to exit through the hall?
 - Mike Dempsey-Will the doors unluck if the power goes out automatically?? On the first floor, the offices have only one door leading into the hallway that does not require a key card. All other doors lead into labs and need a key card to access. Will the door locks automatically open if the power goes out?



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- Can the stairwell door be replaced with door with windows. Several people have complained about near misses with staff opening the doors at the same time coming from the other direction.
 - This is an emergency Safety Concern that needs immediate response.
- 5. Workplace Near Misses, Accidents, Illness, or Deaths (5-Minutes/Donald Guy)
 - None
- 6. Other/Open Items (10-Minutes/Donald Guy)
 - Safety Memo- Who will write the June & July memos?
 - Subjects for memo
 - Steve SanJulian- June
 - Kindopp, Jason-July
 - Jeu, Elaine-August
 - DES Safety Website- any feedback?
 - None
 - Safety Stand Down- DES/DOE/NCRO- 3500 Industrial Blvd. Safety Day
 - No prgress
 - Safety Expo 2014- April 15-17, 2014 at Consumnes River College- Feedback?
 - No comments
 - Safety Suggestion Box
 1. Signs for the 2nd floor restrooms
 - a. Everyone agrees this is a good idea.
 - i. Will look at grainers to see what signs are available.
 2. Mirrors in strategic locations (to avoid collisions)
 - a. Discussion a staff privacy if the mirros look into a staff's cube was discussed. Further assessment was advised
 3. Spot units (GPS), cell phone booster and DWR radios
 - a. Tim Smith, Scott Waller and Don Guy will review and create a white paper for Dean.

Next Meetings

- ✓ June 30, 2014 at 9:00am- 10:00am

